

Date __, 2013

Your Name

Address

Certified Mail No.: XXXXXX

In Care Of: Zach Holland, General Manager
Bluebonnet Groundwater Conservation District
303 East Washington Ave., Suite D
PO Box 269
Navasota, Texas 77868
Phone: 936 825-7303 Fax: 936 825-7331
E-mail: ZHolland@bluebonnetgroundwater.org

RE: Open Records Act / Texas Public Information Act Open Records Act / Texas Public Information Act under Texas Government Code, Chapter 552

THIS DOCUMENT IS A MATTER OF PUBLIC RECORD.

On and For the Record, I Request the Bluebonnet Groundwater Conservation District provide the following information:

The **Texas Government Code, Section 552.001** states, "(a) Under the fundamental philosophy of the **American constitutional** form of **representative** government that adheres to the principal that **government is the servant and not the master** of the people, it is the policy of this state that each person **is entitled**, unless otherwise expressly provided by law, **at all times** to **complete** information about the affairs of government and the **official acts** of public officials and employees. The people, in **delegating** authority, **do not give** their public servants the right to decide what is good for the people to know and what is not good for them to know. **The people insist** on remaining informed so that they may **retain control** over the instruments **they have created**. The provisions of this chapter shall be **liberally construed** to implement this policy. (b) This chapter **shall be liberally construed in favor of granting a request for information.** Added by Acts 1993, 73rd Leg., Sect. 1, eff. Sept. 1, 1993 (Emphasis mine.)

Do to the urgent nature of this request I am requesting that responses be made immediately; To be received no longer than (10) Ten days from your receipt.

- 1.
- 2.
- 3.
- 4.

If you cannot produce this public information for inspection or duplication within 10 calendar days after the date of receiving this request, you shall so certify to me in writing or set a date and hour within a reasonable time when the information WILL be available for inspection, duplication, or be mailed to me per § 552.221 and § 552.308. Notify requester if an amount is due for the duplication of any documents.

You shall treat this request for information uniformly without regard to the position of the person who signs this request per §552.223.

Thank you for your time. I am looking forward to hearing from you soon.

Your Name

Enclosure: (If any)